

For BIR BCS/
Use Only Item:



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

BIR Form No. 1604-C January 2018 Page 1		Annual Information Return of Income Taxes Withheld on Compensation Enter all required information in CAPITAL LETTERS using BLACK ink. Mark applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer		 1604-C 01/18 P1	
1 For the Year (20YY)		2 0		2 Amended Return? ☐ Yes ☐ No	
3 Number of Sheet/s Attached					

Part I – Background Information					
4 Taxpayer Identification Number (TIN)				5 RDO Code	
6 Withholding Agent's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual)					
7 Registered Address (Indicate complete address. If branch, indicate the branch address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1905)					
					7A ZIP Code
8 Category of Withholding Agent ☐ Private ☐ Government			8A If private, top withholding agent? ☐ Yes ☐ No		
9 Contact Number		10 Email Address			
11 In case of overwithholding/overremittance after the year-end adjustments on compensation, have you released the refund/s to your employee/s? ☐ Yes ☐ No					
				11A If Yes, specify the date of refund (MM/DD/YYYY)	
12 Total amount of overremittance on Tax withheld under compensation				13 Month of First Crediting of Overremittance (MM)	

Part II – Summary of Remittances per BIR Form No. 1601-C				
Month	Date of Remittance (MM/DD/YYYY)	Drawee Bank/ Bank Code/ Agency	TRA/eROR/eAR Number	Taxes Withheld
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
TOTAL				

Continuation of Part II			
Month	Adjustment	Penalties	Total Amount Remitted
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
TOTAL			

I/We declare under the penalties of perjury that this return, and all its attachments, has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the *Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.					
For Individual:			For Non-Individual:		
Signature over Printed Name of Taxpayer/Authorized Representative/Tax Agent (Indicate Title/Designation and TIN)			Signature over Printed Name of President/Vice President/Authorized Officer or Representative/Tax Agent (Indicate Title/Designation and TIN)		
Tax Agent Accreditation No./ Attorney's Roll No. (if applicable)		Date of Issue (MM/DD/YYYY)		Date of Expiry (MM/DD/YYYY)	

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)